

Charity number
1089683

GATWICK AIRPORT COMMUNITY TRUST
TRUSTEES' REPORT AND
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2018

GATWICK AIRPORT COMMUNITY TRUST

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees

Jo Rettie (Chairman - appointed 31 May 2018)
Mike Roberts (Former Chairman - resigned 31 May 2018)
Julie Ayres
Richard Burrett
Alan Jones
Bernard Kendall
Graham Knight (appointed 1 February 2018)
Liz McDermid (appointed 27 April 2018)
Brian Quinn
Chris Townsend (appointed 1 February 2018)

Principal office

Springfield House
Springfield Road
Horsham
West Sussex
RH12 2RG

Independent examiner

Graham Hunt FCA
Kreston Reeves LLP
Springfield House
Springfield Road
Horsham
West Sussex
RH12 2RG

Bankers

Lloyds TSB Bank Plc
High Street
Horley

Charity registration number

1089683

GATWICK AIRPORT COMMUNITY TRUST

CONTENTS

	Page
Report of the Trustees	1 to 2
Independent examiner's report	3
Statement of financial activities	4
Balance sheet	5
Notes to the financial statements	6 to 9

GATWICK AIRPORT COMMUNITY TRUST

REPORT OF THE TRUSTEES

FOR THE YEAR ENDED 31 DECEMBER 2018

This is the seventeenth report of Gatwick Airport Community Trust ("the Trust") to the community and the nominating bodies for the year ended 31 December 2018.

REFERENCE AND ADMINISTRATIVE DETAILS

The Trustees are listed on the legal and administrative information page, together with the details of the charity's bankers, Independent Examiner, the charity registration number and the principal office.

STRUCTURE, GOVERNANCE AND MANAGEMENT

The Trust was set up as an independent charity by agreement between West Sussex County Council, Crawley Borough Council and Gatwick Airport Limited ('GAL'). Setting up a community trust was one of the legally binding obligations which formed part of the legal agreement signed by GAL and local authorities following publication of the airport's sustainable development strategy. The Trust was registered as a charity on 6 December 2001.

The parties to the agreement together with other local councils, airport users and bodies, and an environmental organisation have the right to nominate persons for appointment as Trustees. Details of nomination rights are set out below. Appointment of nominees as Trustees is made by the board of Trustees. Trustees serve on a voluntary basis.

The Trust deed provides for three Trustees to serve for a period of 5 years (one each from West Sussex CC and Borough Councils, Surrey CC and District Councils, and GAL), and for other Trustees to serve for four years from the date of their individual appointment.

The Trustees have identified the potential risks to which the Trust is exposed, and are satisfied that they have established systems and procedures to mitigate those risks to an acceptable level. The Trustees met in October 2017 in order to review their strategy, and to plan the grants programme for March 2018. They periodically review performance against budget.

The Trust is managed by the Trustees who are listed on the Legal and Administrative Information page. The Trust had no employees during the year.

In preparing the annual report and financial statements the Trustees have adopted the provisions of the Charities Statement of Recommended Practice FRS 102 (published in July 2014 and amended by Update Bulletin 1 published on 2 February 2016).

OBJECTIVES AND ACTIVITIES

The objects of the Trust are that 'the Trustees shall hold the Trust fund and its income upon Trust to apply them for such charitable purposes as the Trustees from time to time determine within the area of benefit' (as shown on the map attached to the trust deed) 'for the benefit of those living or working in or visiting the area of benefit and in particular in any area directly affected by operations at Gatwick Airport.'

The Trust's activity is to make grants in accordance with the objects of the charity. Full details of the grant making policies can be found on the website www.gact.org.uk.

The Trustees have identified many social and environmental categories suitable for financial help within the objects of the Trust. These include projects that are of special help to different sections of the community such as the young, the disabled and the elderly; projects that benefit community life or improve community facilities; arts, cultural or sports projects; environmental or conservation schemes. The Trustees plan to continue this support in future.

Public Benefit Reporting

The Trustees have due regard to the Charity Commission guidance on public benefit whilst setting the objects and activities of the charity. See details above on how the charity's activities provide public benefit.

GATWICK AIRPORT COMMUNITY TRUST

REPORT OF THE TRUSTEES

FOR THE YEAR ENDED 31 DECEMBER 2018

ACHIEVEMENTS AND PERFORMANCE

Applications for grants were invited by the Trustees during January to March 2018. A total of 134 applications were received by the closing date, and the total sum applied for was £510,857. The Trustees carried out the review process, the outcome of which was to make grants to 102 organisations amounting to a total of 207,537. Large grants were awarded to Forest Row Youth and Community for £7,500, Brockham Village Hall for £5,000 and Crawley Open House for £20,000 with £10,000 payable in 2018 and £10,000 in 2019. The analysis of grants by size is given in note 5 to the financial statements. Some grants were made on a 'conditional' basis, and the Trustees called for an 'end-of-project' report (to be submitted by the end of the year) from all organisations who received grants to ensure that the grants had been/were being used in accordance with the applications.

FINANCIAL REVIEW

Current Financial Position

Under the Agreement signed in December 2008 between West Sussex CC, Crawley Borough Council and Gatwick Airport Limited, commencing 1 April 2009, Gatwick Airport Ltd made donations to the Trust until 2017, and was then extended to 2018. The donation for the twelve months to 31 December 2018 was £218,000.

Gatwick Airport Ltd have now informed the Trust that the Memorandum of Understanding with Crawley Borough Council will be extended to include the continuation of funding for a further two years.

Gatwick Airport Limited also collects and passes to the Trust fines set by the UK Government on those aircraft that infringe any noise limits on take-off at Gatwick airport.

In 2018 the Trust received income of:

- £218,000 from GAL (2017: £212,000)
- £nil from GAL in relation to noise fines (2017: £1,500)

Expenditure includes operating costs of £23,209 (2017: £18,973).

Reserves

The Charity Commission defines reserves as "income which becomes available to the charity and is to be expended at the trustees' discretion in furtherance of the charity's objects, but is not yet spent, committed or designated".

The Trustees' policy is to distribute funds to organisations in the area of benefit as soon as reasonably practicable, whilst retaining a sensible amount on deposit in the light of possible future requirements. The Trustees believe that 6 months of the budgeted annual operating costs should be held as unrestricted funds, approximately £8,500. This policy is reviewed annually.

The total reserves carried forward at 31 December 2018 were £10,558 (2017: £16,401). No part of this represents a designated or restricted fund.

Approved by the Trustees on 07 MAY 19 and signed on behalf of the trustees by 

Jo Rettie
Trustee

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF

GATWICK AIRPORT COMMUNITY TRUST

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 December 2018 which are set out on pages 4 to 9.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- accounting records were not kept in respect of the charity as required by section 130 of the Act; or
- the accounts do not accord with those records; or
- the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



**Graham Hunt FCA
Kreston Reeves LLP
Springfield House
Springfield Road
Horsham
West Sussex
RH12 2RG**

9 May 2019

GATWICK AIRPORT COMMUNITY TRUST
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2018

	Notes	2018 Unrestricted Funds £	2017 Unrestricted Funds £
INCOME FROM:			
Donations			
Donations from Gatwick Airport Limited		<u>218,000</u>	<u>213,500</u>
Total income:		<u>218,000</u>	<u>213,500</u>
EXPENDITURE ON:			
Charitable activities:			
Cost of grant provision:			
Advertising & marketing		2,406	-
Printing, mailing and processing services		853	823
Executive assistant		16,562	14,917
Insurance		658	623
Grants:			
Grants awarded	5	207,582	195,428
Grants not taken up, or cancelled		(5,400)	(9,350)
Grants refunded		(1,548)	(80)
Support costs:			
Accountancy fees		2,130	2,010
Independent examination fees	6	600	600
Total expenditure:		<u>223,843</u>	<u>204,971</u>
Net income/(expenditure)		<u>(5,843)</u>	<u>8,529</u>
Net movement in funds		<u>(5,843)</u>	<u>8,529</u>
Reconciliation of funds:			
Total funds brought forward		<u>16,401</u>	<u>7,872</u>
Total funds carried forward		<u>10,558</u>	<u>16,401</u>

All income and expenditure derive from continuing activities.

The charity has no recognised gains or losses for the year other than the results above.

GATWICK AIRPORT COMMUNITY TRUST

BALANCE SHEET

AS AT 31 DECEMBER 2018

	Notes	£	2018 £	£	2017 £
Fixed assets					
Tangible assets	2		-		-
Current assets					
Debtors	3	548		548	
Cash at bank		<u>71,636</u>		<u>66,879</u>	
		72,184		67,427	
Creditors: amounts falling due within one year	4	<u>(61,626)</u>		<u>(51,026)</u>	
Net current assets			10,558		16,401
			<u>10,558</u>		<u>16,401</u>
Unrestricted funds			<u>10,558</u>		<u>16,401</u>

Approved by the Trustees on 07 MAY 19 and signed on behalf of the Trustees by 

Jo Rettie
Trustee

GATWICK AIRPORT COMMUNITY TRUST

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2018

1 Principal accounting policies

Basis of preparation

Gatwick Airport Community Trust is a registered charity in England. The address of the principal office is given in the charity information page of these financial statements.

The financial statements are prepared under the historical cost convention and in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) as updated through Update Bulletin 1, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011. The charity constitutes a public benefit entity as defined by FRS 102.

The charity has applied Update Bulletin 1 as published on 2 February 2016 and does not include a cash flow statement on the grounds that it is applying FRS 102 Section 1A.

The financial statements are prepared on a going concern basis. They are presented in sterling which is the functional currency of the charity and rounded to the nearest £.

Fund accounting policy

Unrestricted income funds are general funds that are available for use at the trustees' discretion in furtherance of the objectives of the charity.

Income

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Donations from Gatwick Airport Limited under the Agreement are recognised when the Trust has been notified in writing of both the amount and settlement date.

Income from investments is recognised when receivable and the amount can be measured reliably by the charity.

Donated facilities

On receipt, donated facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Grants payable are payments made to third parties in the furtherance of the charitable objectives. Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the Statement of Financial Activities once the recipient of the grant has provided the specific service or output.

Grants payable are only recognised in the accounts when a commitment has been made and there are no conditions to be met relating to the grant which remain in the control of the charity.

GATWICK AIRPORT COMMUNITY TRUST

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2018

5 Grants

In 2018, Gatwick Airport Community Trust awarded a total of £207,582 (2017: £195,428) to 102 successful applicants (2017: 107). Grants awarded covered all the eligible categories – young adults, children, the elderly, the disabled and disadvantaged, community and community facilities, environmental projects, sports and recreation and arts, theatre and music.

Grants were awarded right across the Area of Benefit which includes parts of East, West and Mid Sussex, Surrey and West Kent. Amongst the major towns in this area are Crawley, Horley, East Grinstead, Horsham, Oxted, Dorking, Reigate, Redhill, Crowborough, Tunbridge Wells and Haywards Heath.

Every year a number of the grants awarded are conditional and are only paid out once the conditions (e.g. planning permission or further funding) have been met.

Of the 102 successful applications (2017: 107) 10 grants (2017: 6) were for £3,000 and over and these are listed below.

The remaining 92 grants in 2018 ranged from £481 to £2,500 each.

Organisation

2018 Grants Awarded

Crawley Open House	20,000 (£10,000 in 2018 and £10,000 in 2019)
Forest Row Youth & Community Co.	£7,500
Brockham Village Hall	£5,000
The Olive Tree Cancer Support Centre, Horsham	£4,000
Kent & Medway Charity Team Crawley Project	£4,450
Coldharbour Sports & Social Club	£3,500
St. Mark's Church Reigate	£3,000
Cuckfield Cottage Homes Trust	£3,000
St. Peter & St. James Hospice	£3,000
Rainbow's End Pre-School, Ewhurst	£3,000

Organisation

2017 Grants Awarded

Capel Sports Pavilion	20,000 (£10,000 in 2017 and £10,000 in 2018)
Charlwood Parish Council	20,000 (£10,000 in 2017 and £10,000 in 2018)
Tall Ships Youth Trust	£10,000
Hartfield Village Hall	£5,000
Newdigate Community Centre	£5,000
Sunnyside Community Hall, Rusthall	£3,000*

* The purpose for which this grant was awarded did not proceed and the grant was subsequently withdrawn in 2018.

GATWICK AIRPORT COMMUNITY TRUST

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2018

6 Independent examiner

Total remuneration for the year amounted to £600 (2017: £600).

7 Trustees' remuneration

No trustees received any remuneration or were reimbursed expenses during the year (2017: £nil).

8 Related party transactions

There were no related party transactions in the year.

9 Controlling entity

The charity is controlled by the trustees.